

F. No. A.12034/11/2019-E-II

**Government of India  
Ministry of AYUSH**

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GPO complex, B Block,  
AYUSH Bhavan, INA, New Delhi  
Dated: 25.09.2019

**VACANCY CIRCULAR**

Sub: **Filling up one post of Chief Executive Officer(CEO), National Medicinal Plants Board (NMPB), Ministry of AYUSH -reg**

It is proposed to fill up one post of Chief Executive Officer(CEO), National Medicinal Plants Board (NMPB), under the Ministry of AYUSH, Government of India.

2. The post is proposed to be filled up on deputation including short term contract basis. The details and eligibility criteria for filling up the post are given in **Annex-I**.
3. The application in duplicate complete in all respect should reach in the prescribed proforma through proper channel to Shri Banamali Naik, Under Secretary, Establishment Division, Ministry of AYUSH, Government of India, AYUSH Bhavan, B-Block, GPO Complex, INA, New Delhi-110023 within 21 days from the date of publication of the advertisement for this post in the leading national newspapers. The format for the application is given at **Annex-II**. Details are also available on the website of this Ministry (**www.ayush.gov.in**).
4. Hindi version will follow.



**(Banamali Naik)**

Under Secretary to the Government of India  
Telefax: 011-24651644

Encl: as above

To:

All Ministries/ Departments/ Chief Secretaries to State Governments/ Administrators, UT Administrations for wider circulation of the vacancy.

Copy to:-

1. NIC for uploading on the website of Ministry of AYUSH
2. All organizations of Ministry of AYUSH as per standard list
3. DOPT with the request to upload it on their website.

**Government of India  
Ministry of AYUSH  
E-I Section  
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**Filling up one post of Chief Executive Officer (CEO), National Medicinal Plants Board(NMPB), Ministry of AYUSH, New Delhi-reg.**

Applications are invited, in duplicate, from eligible candidates for filling up one post of Chief Executive Officer (CEO), NMPB, Ministry of AYUSH, Government of India. The eligibility criteria and other details are given below. Details are also available on the website of this Ministry ([www.ayush.gov.in](http://www.ayush.gov.in)).

1	Name of the post	Chief Executive Officer(CEO)
2	Number of post	One
3	Mode of Recruitment	Deputation/Short Term Contract
4	Scale of pay/ Grade Pay	Level 14 of the pay matrix (Rs.1,44,200-218200).
5	Age limit for applying (as on the closing date for receipt of application)	Not exceeding 58 years
6	Eligibility Criteria	<p><b>1.Officers under the Central Government/ State Governments/ Union territories/ Public Sector Undertakings/ Recognized Research Institutions/ Universities/Semi Government, statutory or Autonomous Organizations:</b></p> <p>(a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with three years' service rendered after appointment thereto on a regular basis in posts in level-13 in the pay matrix or equivalent in the parent cadre or department; and</p> <p>(b) possessing the educational qualifications and experience as under:</p> <p><b><u>I. Essential:</u></b></p> <p>(i) MD/MS in any of the Indian Systems of Medicine from recognized Institute / University, or</p>

		<p>(ii) Experience: Minimum 20 years of working experience in the relevant fields.</p> <p><b>II. Desirable:</b></p> <p>(i) Ph.D in any of the Indian Systems of Medicines from recognized university/Institute.</p> <p>(ii) Experience relating to cultivation / propagation, Trade and Marketing/Export in AYUSH Manufacturing and Quality control in the Medicinal Plants Sector.</p> <p><b>2. Individuals working at comparable levels in Private Sector Companies, Consultancy Organizations, International/Multinational Organization possessing essential and desirable qualifications as above.</b></p>
7	Tenure of appointment	The tenure will be of 3 years, which may be extendable by not more than 2 years with the approval of the competent authority or upto the date of retirement in the parent organization, whichever is earlier.
8	Duties and Responsibilities	In the capacity of CEO of National Medicinal Plants Board (NMPB) to look after policy formulation, co-ordination with Ministries/Department, ensuring sustainable availability of Medicinal Plants and to co-ordinate all matters relating to their development and sustainable use including aspects of marketing propagation
9	Place of duty	National Medicinal Plants Board(NMPB), Red Cross Building, New Delhi
10	Last Date for receipt of applications	The application complete in all respect in duplicate should reach in the prescribed proforma through proper channel to Shri Banamali Naik, Under Secretary, Establishment Division, Ministry of AYUSH, Government of India, AYUSH Bhavan, B-Block, GPO Complex, INA, New Delhi-110023 within 21 days from the date of publication of the advertisement for this post in the leading national newspapers.

11	General Instructions	<ol style="list-style-type: none"><li>1. Search-Cum-Selection Committee is free to identify and recommend any other person also, based on merit, who may not have applied for the post. The committee may relax the eligibility and qualification experience and qualifications/experience criteria, in respect of outstanding candidates, if considered necessary.</li><li>2. Applications not received through proper channel as well as those received after closing date of receipt of Application shall not be entertained and summarily rejected.</li></ol>
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**Annex II****Application for the post of Chief Executive Officer (CEO), National Medicinal Plants Board (NMPB), New Delhi**

1	Name in Block letters						Affix recent passport size Photograph duly self attested
2	Address /Tel No./Mobile No./ E-mail ID						
3	Date of Birth (in Christian era)						
4	Age as on the closing date for receipt of application						
5	Age of superannuation in the present organisation						
6	Educational and other Qualifications						
	S. No	Qualification	Board/ Institution	Year of Passing	Percentage/ Position/ Division		
7	Published research work						
	S.No.	Topic	Name of Publication				
8.	Details of Employment, in chronological order.						
	Name of Office (private or Government)	Post held	Nature of employment i.e. Ad-hoc or temporary or quasi-permanent or permanent or deputation or private	From	To	Scale of Pay	Nature of duties performed
9	Please state clearly whether in the light of the entries made by you above, you meet the requirements of the post.						
10	Additional information, if any, which you would like to mention in support of your suitability for the post.						
11	List of documents attached (All documents should be duly self attested. Application should be continuously page numbered)						

S No.	Name of the documents	Page No

I hereby declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I also declare that no criminal case is pending/contemplated against me. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the selection, my candidature/appointment is liable to be cancelled.

Signature of the candidate\_\_\_\_\_

Name of Candidate\_\_\_\_\_

Place : \_\_\_\_\_

Date : \_\_\_\_\_

**CERTIFICATE/DOCUMENTS TO BE GIVEN BY HEAD OF OFFICE OF THE APPLICANT**

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from the Vigilance angle.
3. It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.
4. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. This office has no objection and the applicant will be immediately relieved consequent upon his/her selection for the post of Chief Executive Officer(CEO), National Medicinal Plants Board (NMPB), New Delhi.
6. The photocopies of ACRs for the last 5 years duly attested on each page are enclosed.

Date:.....

Place:.....

Signature:.....

Name:.....

Designation:.....

Name of organization-----

OFFICIAL SEAL